

# PALECEK®

## COM/Customization Form

### TERMS & INSTRUCTIONS

- All customized orders are non-cancellable.
- Complete one form for each customization piece.
- When sending leather hides, contract quality is recommended.
- PALECEK is not responsible for fabric defects, color imperfections, or other flaws.
- At times additional fabric may be required due to unusual patterns or proportions.
- PALECEK will not be responsible for additional fabric needed or the return of excess fabric.
- If the return of excess is required, please specify in the additional instructions.
- Premium Services include COL, Multiple Fabrics, and custom upholstery request.
- **It is imperative the Fabric Mill sidemark Customer Name and Number. If we are unable to identify a COM, the order cannot be processed**

### Send Fabric to:

PALECEK  
 ATTN: COM DEPT  
 601 PARR BLVD  
 RICHMOND, CA 94801

### Sidemark:

/   
(PALECEK Customer Name) (Customer #)

**Fabric must be SIDEMARKED to prevent delays**  
**Send Form to [orderentry@palecek.com](mailto:orderentry@palecek.com)**

Please send tracking information as soon as available to [orderentry@palecek.com](mailto:orderentry@palecek.com)

PALECEK Customer / Firm Name		Customer #	Date
<input type="text"/>		<input type="text"/>	<input type="text"/>
Contact Name	Email	Phone #	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Project Name and / or P.O. #			PALECEK Order #
<input type="text"/>			<input type="text"/>

### FURNITURE

### Quantity

Frame #:     Finish #:

Frame Name:

Upholstery #:     Fabric: (Must check one)  One COM Fabric (Grade C)  
 Two or more COM Fabrics/COL/Premium Services (Grade E)

*Attention: Customers Shipping to CA, RI, & ME are **REQUIRED** to provide a letter from fabric mill certifying fabric/s do not contain added flame retardant chemicals. Please check this box if you plan to ship to one of these states:*

### FABRIC

Vendor	Fabric Number	Fabric Name / Color	Yard	Width	Fabric Placement (If applicable)	Stripes (If applicable)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Seat <input type="checkbox"/> Inside Back <input type="checkbox"/> Outside Back	<input type="checkbox"/> Vertical <input type="checkbox"/> Horizontal
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Seat <input type="checkbox"/> Inside Back <input type="checkbox"/> Outside Back	<input type="checkbox"/> Vertical <input type="checkbox"/> Horizontal
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Seat <input type="checkbox"/> Inside Back <input type="checkbox"/> Outside Back	<input type="checkbox"/> Vertical <input type="checkbox"/> Horizontal

### Contrasting Welt (if applicable) Welt is cut on a bias.

Vendor	Fabric Number	Fabric Name / Color	Yard	Width
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### NAILHEADS

Nailheads are available on select frames only. Please review nailhead selection on PALECEK.COM. See customization section:

## UPLOAD SWATCH HERE

Large Swatches or Drawings May Be Needed For Centering or Other Special Services

### ADDITIONAL INSTRUCTIONS:

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Nailheads are available on select frames only. Please specify on the COM/customization form.

 #628 Nickel High Dome 1/2"

 #627 Nickel High Dome 5/8"

 #625 Pewter Low Dome 1/2"

 #626 Pewter Low Dome 5/8"

 #636 Old Gold Low Dome 1/2"

 #635 Old Gold Low Dome 5/8"

 #638 Antique Bronze High Dome 1/2"

 #637 Antique Bronze High Dome 5/8"

 #669 French Natural Low Dome 1/2"

 #668 French Natural Low Dome 5/8"

 #639 French Gold Low Dome 1/2"